

**HOUSING AND HEALTH SERVICES COORDINATION COUNCIL  
COUNCIL MEETING**

**Meeting Minutes  
July 9, 2010, 10:00 am**

**Meeting began: 10:09am**

**CALL TO ORDER, ROLL CALL**

**Michael Gerber, Chairman**

The Council Meeting of the Housing and Health Services Coordination Council of July 9, 2010 was called to order by Chair Michael Gerber at 10:09am. It was held at the Brown Heatly Building, Room 4530, 4900 N. Lamar Blvd., Austin, TX 78751.

**Members Present:**

Michael Gerber, Chair  
Paula Margeson, Vice Chair  
Sherri Gothart-Barron, Member  
Mark Wyatt, Member  
Jonas Schwartz, Member  
Marc Gold, Member  
Doni Van Ryswyk, Member  
Jean Langendorf, Member  
Amy Granberry, Member  
Kenneth Darden, Member  
Mike Goodwin, Member  
Felix Briones, Member  
Nick Dauster, Member  
Jim Hanophy, Member

**AGENDA**

**Approval of Meeting Minutes from May 10th, 2010**

**Michael Gerber, Chairman**

The Chair asked for any corrections to the minutes. There being none, a motion to approve was made and approval was unanimous.

**Discussion of Draft Biennial Plan**

Mr. Gerber opened up discussion on the draft Biennial Plan. Discussion centered on the three recommendations chapters.

*Chapter 7: Recommendations for Cross-Educating State Agencies*

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Council discussed moving the recommendation on the creation of a reference guide to be the first recommendation of the chapter, as well as adding language to clarify that the guide be a simple ready reference tool.

Council next discussed changing the language of the recommendation regarding creating a resource directory using 2-1-1 to include subrecipients and professionals as the intended audience.

Council then discussed changing the frequency of newsletter production from ‘monthly’ to ‘periodic,’ allowing the internal management of each state agency to have discretion over the frequency of dissemination.

Council next discussed having a disclaimer at the beginning of the Plan regarding how the Council made decisions and the general agreement on those decisions.

Finally, Council discussed specifying which interagency groups that are relevant to the Council’s efforts and would be beneficial to utilize.

*Chapter 8: Recommendations for Assisting & Training Local Entities*

Council first discussed adding a number of statewide organizations to the list of those to partner with when disseminating the recommended provider reference guide.

Council then discussed changing the housing specialist training to a service-enriched housing training that would be administered at the local level. Council also discussed the possibility of contracting with NeighborWorks for developing the curriculum.

Council next discussed changing the recommendation on ADRCs to be inclusive of all local housing organizations and not just public housing authorities.

Council discussed changing the recommendation on an information clearinghouse to prioritize the use of the existing “Your Texas Benefits” site, rather than creating a new website from scratch. Council also recommended cutting down the language referencing Pennsylvania’s COMPASS program.

Council discussed adding a number of statewide organizations to the list of those to partner with when disseminating the recommended informational brochure for consumers.

Council discussed adding a number of housing professional associations to the list of those who could receive the orientation presentation.

*Chapter 9: Policy Recommendations to Increase/Promote Production of Service Enriched Housing*

Housing Recommendations

Council first discussed removing any specific reference within the targeting plan to the amount of time units would be held for persons with disabilities and/or persons who are elderly. Council also discussed adding language about applicants developing policies or

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procedures for conducting marketing outreach to those special needs populations that would benefit from this targeting plan.

Council next discussed adding language regarding the need for an additional rental assistance component in order to serve persons at or below 30% AMI.

Council discussed adding language to the recommendation regarding multifamily bond programs which includes local housing finance agencies as well.

Council then discussed adding language into the Texas Foundations Fund recommendation that specifies that the recommendation is for the purposes of increasing service-enriched housing.

Council discussed rewording the section on the utilization of CDBG funding.

*Service Recommendations*

Council first discussed removing the first recommendation regarding Primary Home Care and Community Attendant Services.

Council next discussed rewording the recommendation on relocation activity and Medicaid administrative match.

*Miscellaneous*

Council recommended adding USDA funding sources to Chapter 5.

Council discussed adding language to the Performance Measures chapter which pertains to increasing efforts to develop service-enriched housing models.

**Discussion of Next Steps for Council and Staff Assignments  
Council & Council Staff**

Council Coordinator Ashley Schweickart set a deadline of Wednesday, July 21<sup>st</sup> for Council members to submit additional feedback and edits to the draft Biennial Plan.

Ms. Schweickart also announced that the draft Biennial Plan will be published on the Texas Register for a 15-day public comment period from July 23<sup>rd</sup> to August 6<sup>th</sup>.

Finally, Ms. Schweickart also reminded the Council of their upcoming meeting on August 9<sup>th</sup>.

**ADJOURN**

There being no further business before the Council, the meeting was adjourned at 1:15pm.